

February 19, 2013

Dear Necati and colleagues at Namik Kemal University,

Several offices at SCSU have been working to address your requests for your proposed summer program. We apologize for the delays in completing that work. Dr. Michael Schwartz, Director of the Intensive English Program at SCSU, continues to work closely with us to make a program suitable for your English –language development interests.

I have included two counter-proposals; one is for NKU faculty and staff, and the other for NKU students. They are different, and as one deals with student exchange, our responsibilities and liabilities for their time on our campus differ from those of faculty. As such, there are some things that we cannot change in their programming, housing and food costs.

In both proposals, we have reduced the director and coordinator costs; as both roles are needed, however, we cannot eliminate them. Our instructional costs are fixed, and these remain unchanged. However, we have also reduced the administrative fee to 7% in the faculty proposal, and provided a “volume discount” in the student proposal.

## **FACULTY**

In the faculty proposal, we have removed the food expenses as you requested. This requires that faculty will be housed in apartment-styled housing units with cooking facilities, and not in dormitory-styled units as quoted in the original proposal. The apartment-styled housing is more expensive, and you will notice that while food costs have been eliminated, the overall savings are limited. Additionally, the apartment-styled housing is only available from June 1 to August 1, so this would limit a faculty member’s stay to an 8-week program of study.

We have also removed the cultural activities as requested. In doing so, SCSU will not be making arrangements for tours, local travel, or other excursions, and these activities would be the sole responsibility of the participants, including ownership and accountability for all planning and fiscal and personal liabilities.

## **STUDENTS**

In the student proposal, we are more limited in our discounting. You will note the reduction in base administrative fees, as well as the reduced director and coordinator costs. The food costs have not been changed, however, and if a cohort of students were to come, they would need a meal plan. We have also been informed of a change in the housing costs, and the revised amounts, which include a discount, are reflected here.

In the student proposal we have not eliminated the cultural activities, but rather have provided a reduced number of activities. We feel this is an important element in the students’ development and should not be eliminated.

In addition to these discounts, we will reduce the administrative fee by an additional 4% if NKU is able to attain 30 students, and by 7% if NKU delivers more than 40.

Finally, we are still able to offer both 8 and 10-week options for students. We would recommend an 8-week period, and if 10 weeks is desired, please let us know as soon as possible.

If you have any questions regarding the program, please feel free to contact me at [mspringer@stcloudstate.edu](mailto:mspringer@stcloudstate.edu).

We are looking forward to hosting the Namik Kemal University in the summer of 2014.

Sincerely,



Dr. Mark A. Springer  
Dean—College of Liberal Arts and School of the Arts  
Professor of Music-Trombone, Euphonium and Tuba

**NAMIK KEMAL UNIVERSITY: FACULTY 8 week Program**

June 2-July 25 OR June 9-August 1			
	45 participants	30 participants	15 participants
<b>Resources:</b>			
<b>Instruction-</b>			
<i>Director</i>	\$18,000	\$18,000	\$18,000
<i>Coordinator</i>	\$12,000	\$12,000	\$12,000
<i>Adjunct Instructor 1</i>	\$16,000	\$16,000	\$16,000
<i>Adjunct Instructor 2</i>	\$16,000	\$16,000	\$16,000
<i>Adjunct Instructor 3</i>	\$16,000	\$16,000	
<i>Adjunct Instructor 4</i>	\$16,000	\$16,000	
<i>Adjunct Instructor 5</i>	\$16,000		
<i>Adjunct Instructor 6</i>	\$16,000		
<i>Chaperone</i>	\$2,600	\$2,600	\$2,600
<i>Chaperone 2</i>	\$2,600		
<i>Books</i>	\$4,500	\$3,000	\$1,500
<b>Subtotal Instruction</b>	<b>\$135,700</b>	<b>\$99,600</b>	<b>\$66,100</b>
<b>Room and Board-</b>			
<i>Room</i>	\$56,430	\$37,700	\$18,800
<i>Board</i>	\$0	\$0	\$0
<b>Subtotal Room and Board</b>	<b>\$56,430</b>	<b>\$37,700</b>	<b>\$18,800</b>
<b>MN Cultural Activities-</b>			
<i>Admissions</i>	\$0	\$0	\$0
<i>Transportation</i>	\$0	\$0	\$0
<i>Incidentals</i>	\$0	\$0	\$0
<b>Subtotal Cultural Activities</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>SUBTOTAL</b>	<b>\$192,130</b>	<b>\$137,300</b>	<b>\$84,900</b>
<i>Administrative Fee (@ 7%)</i>	\$13,449	\$9,611	\$5,943
<b>Grand Total</b>	<b>\$205,579</b>	<b>\$146,911</b>	<b>\$90,843</b>
<i>Cost Per Student</i>	<i>\$4,568.42</i>	<i>\$4,897.03</i>	<i>\$6,056.20</i>

## NAMIK KEMAL UNIVERSITY: STUDENT 8 week Program

June 2-July 25 OR June 9-August 1

	45 participants	30 participants	15 participants
<b>Resources:</b>			
<b>Instruction-</b>			
<i>Director</i>	\$18,000	\$18,000	\$18,000
<i>Coordinator</i>	\$12,000	\$12,000	\$12,000
<i>Adjunct Instructor 1</i>	\$16,000	\$16,000	\$16,000
<i>Adjunct Instructor 2</i>	\$16,000	\$16,000	\$16,000
<i>Adjunct Instructor 3</i>	\$16,000	\$16,000	
<i>Adjunct Instructor 4</i>	\$16,000	\$16,000	
<i>Adjunct Instructor 5</i>	\$16,000		
<i>Adjunct Instructor 6</i>	\$16,000		
<i>Chaperone</i>	\$2,600	\$2,600	\$2,600
<i>Chaperone 2</i>	\$2,600		
<i>Books</i>	\$4,500	\$3,000	\$1,500
<b>Subtotal Instruction</b>	<b>\$135,700</b>	<b>\$99,600</b>	<b>\$66,100</b>
<b>Room and Board-</b>			
<i>Room</i>	\$27,000	\$18,000	\$9,000
<i>Board</i>	\$63,000	\$42,000	\$21,000
<b>Subtotal Room and Board</b>	<b>\$90,000</b>	<b>\$60,000</b>	<b>\$30,000</b>
<b>MN Cultural Activities-</b>			
<i>Admissions</i>	\$7,000	\$5,750	\$2,500
<i>Transportation</i>	\$11,500	\$10,000	\$6,500
<i>Incidentals</i>	\$7,250	\$6,000	\$2,750
<b>Subtotal Cultural Activities</b>	<b>\$25,750</b>	<b>\$21,750</b>	<b>\$11,750</b>
<b>SUBTOTAL</b>	<b>\$251,450</b>	<b>\$181,350</b>	<b>\$107,850</b>
<i>Administrative Fee</i>	0%	3%	7%
	\$0.00	\$5,440.50	\$7,549.50
<b>Grand Total</b>	<b>\$251,450</b>	<b>\$186,791</b>	<b>\$115,400</b>
<i><b>Cost Per Student</b></i>	<i><b>\$5,587.78</b></i>	<i><b>\$6,226.35</b></i>	<i><b>\$7,693.30</b></i>

## NAMIK KEMAL UNIVERSITY: STUDENT 10 week Program

June 2- August 9			
	45 participants	30 participants	15 participants
<b>Resources:</b>			
<b>Instruction-</b>			
<i>Director</i>	\$18,000	\$18,000	\$18,000
<i>Coordinator</i>	\$12,000	\$12,000	\$12,000
<i>Adjunct Instructor 1</i>	\$16,000	\$16,000	\$16,000
<i>Adjunct Instructor 2</i>	\$16,000	\$16,000	\$16,000
<i>Adjunct Instructor 3</i>	\$16,000	\$16,000	
<i>Adjunct Instructor 4</i>	\$16,000	\$16,000	
<i>Adjunct Instructor 5</i>	\$16,000		
<i>Adjunct Instructor 6</i>	\$16,000		
<i>Chaperone</i>	\$2,600	\$2,600	\$2,600
<i>Chaperone 2</i>	\$2,600		
<i>Books</i>	\$4,500	\$3,000	\$1,500
<b>Subtotal Instruction</b>	<b>\$135,700</b>	<b>\$99,600</b>	<b>\$66,100</b>
<b>Room and Board-</b>			
<i>Room</i>	\$33,750	\$22,500	\$11,250
<i>Board</i>	\$78,000	\$52,000	\$26,000
<b>Subtotal Room and Board</b>	<b>\$111,750</b>	<b>\$74,500</b>	<b>\$37,250</b>
<b>MN Cultural Activities-</b>			
<i>Admissions</i>	\$9,000	\$6,500	\$3,500
<i>Transportation</i>	\$11,500	\$10,000	\$6,500
<i>Incidentals</i>	\$8,500	\$7,500	\$3,300
<b>Subtotal Cultural Activities</b>	<b>\$29,000</b>	<b>\$24,000</b>	<b>\$13,300</b>
<b>SUBTOTAL</b>	<b>\$276,450</b>	<b>\$198,100</b>	<b>\$116,650</b>
<i>Administrative Fee</i>	0%	3%	7%
	\$0.00	\$5,943.00	\$8,165.50
<b>Grand Total</b>	<b>\$276,450</b>	<b>\$204,043</b>	<b>\$124,816</b>
<i>Cost Per Student</i>	<b>\$6,143</b>	<b>\$6,801</b>	<b>\$8,321</b>